



City of Albertville Council Agenda

Monday, January 5, 2026

City Council Chambers

7 pm

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Council regarding specific agenda items, other than public hearings, are invited to do so under Public Forum and are asked to fill out a "Request to Speak Card." Presentations are limited to five (5) minutes.

1. Call to Order

2. Pledge of Allegiance – Roll Call

Pages

3. Recognitions – Presentations - Introductions

4. Public Forum – (time reserved 5 minutes)

5. Amendments to the Agenda

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the December 15, 2025, regular City Council Meeting minutes as presented. 3-6
- B. Authorize the Monday, January 5, 2026, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request. 7
- C. Adopt Resolution No. 2026-01 designating official Newspaper, Officials, Consulting Firms and Depositories for 2026. 8-10
- D. Approve Cannabis Microbusiness with Retail Endorsement application for The Smoke Shop located at 11135 61st Street NE, Suite F. 11
- E. Accept quote from Midstates Equipment & Supply in the amount of \$8,202.24 for the purchase and delivery of four pallets or 9,216 lbs. of Maxwell Nuvo 3405 sealant for bituminous crack filling. 12-14
- F. Authorize the purchase of emergency response equipment for the 2026 Chevy Tahoe SSV for the Fire Department by the low quote from Guardian Fleet Safety for a purchase price of \$20,209.21. 15

7. Public Hearing – None

8. Wright County Sheriff's Office – Updates, reports, etc.

9. Department Business

A. City Council

1. Committee Updates (*STMA Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

2. Approve 2026 Appointments to Boards and Committees

(*Motion to adopt Resolution No. 2026-02 appointing City Councilmembers to various boards and committees for 2026.*)

16-19

B. Building – None

C. City Clerk

1. Local Board of Appeals and Equalization Meeting Date 20

(Motion to set the meeting date for the Albertville Local Board of Appeals and Equalization for April 20, 2026, at 6:15 pm.)

D. Finance

1. Recycling Contract with Republic Services DBA Randy’s Sanitation, LLC 21-22

(Motion to approve the contract with Randy’s Sanitation, LLC for residential recycling services for a term to expire May 31, 2031.)

E. Fire – None

F. Planning and Zoning – None

G. Public Works/Engineering – None

H. Legal – None

I. Administration – None

10. Announcements and/or Upcoming Meetings

January 12	STMA Arena Board, 6 pm
January 13	Planning Commission, 7 pm
January 19	City Offices are closed in observance of Martin Luther King Jr. Day
January 20	City Council, 7 pm (Tuesday)
January 26	Joint Power Water Board, 6 pm
	Parks Committee, 7 pm
February 2	City Council, 7 pm

11. Adjournment



ALBERTVILLE CITY COUNCIL

DRAFT REGULAR MEETING MINUTES

**December 15, 2025 – 7 pm
Council Chambers
Albertville City Hall**

1. Call to Order

Mayor Hendrickson called the meeting to order at 7 pm.

2. Pledge of Allegiance – Roll Call

Present: Mayor Hendrickson, Councilmembers Cocking, Hayden, and Zagorski.

Absent: Councilmember Olson

Staff Present: City Administrator Nafstad, Fire Chief Bullen, City Attorney Couri, Finance Director Lannes and City Clerk Luedke.

3. Recognitions – Presentations – Introductions

County Commissioner Holland provided an update on the proposed purchase of the residential brush chippers, noting not all Wright County cities were interested in using the equipment, Wright County intended to proceed with the Joint Powers Agreement and complete the purchase. She also responded to Council questions regarding the County Road 18 improvement project and reported that the STMA School District was excited about the project.

City Administrator Nafstad provided additional information regarding the proposed County Road 18 project and answered questions from Council.

4. Public Forum – None

5. Amendments to the Agenda

There was no amendment to the agenda.

MOTION made by Councilmember Zagorski, seconded by Councilmember Hayden to approve the December 15, 2025, agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, and Zagorski. Nays: None. Absent: Olson. The motion carried.

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the December 1, 2025, Truth-in Taxation Meeting minutes as presented.
- B. Approve the December 1, 2025, City Council Meeting Minutes as presented.
- C. Authorize the Monday, December 15, 2025, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.

- D. Approve an On-Sale Temporary Liquor License application for the Church of St. Albert's Dinner Event located at the St. Albert Parish Center, 11458 57th Street NE on January 17, 2026, contingent upon receipt of certificate of insurance.
- E. Authorize the payment of all claims received by December 31, 2025, which would be the year-end closeout of payments and claims.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to approve December 1, 2025, consent agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, and Zagorski. Nays: None. Absent: Olson. The motion carried.

7. Public Hearing – None

8. Wright County Sheriff's Office – Updates, reports, etc.

There were no updates from Wright County Sheriff's Office.

9. Department Business

A. City Council

1. Committee Updates (STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.)

There were no Council Committee updates.

B. Building – None

C. City Clerk

1. Adoption of 2026 Fee Schedule Ordinance

City Clerk Luedke presented the staff report and said the majority of the City's fees would remain the same for 2026. She provided information on the proposed fee increases and said if approved, the fee schedule would be effective on January 1, 2026. She answered questions from Council regarding the proposed fee schedule.

MOTION made by Councilmember Hayden, seconded by Councilmember Cocking to adopt **Ordinance No. 2025-10** amending Title 3, Chapter 1, Section 3-1-3 (City Fees, Fines and Rate Schedule in the Albertville City Code) and approve summary Ordinance for Publication. Ayes: Cocking, Hayden, Hendrickson, and Zagorski. Nays: None. Absent: Olson. The motion carried.

D. Finance

1. Replacement of Audio/Visual Equipment for Council Chambers

Finance Director Lannes presented the staff report, noting that the proposed vendor was the same vendor previously used by the City and is available through the Minnesota State contract. She reported that the purchase was a budgeted item and responded to questions from Council regarding the proposal and the capability of the proposed equipment replacement.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to authorize staff to accept the quote from Bluum for Audio-Visual hardware and installation in the amount of \$71,701.60. Ayes: Cocking, Hayden, Hendrickson, and Zagorski. Nays: None. Absent: Olson. The motion carried.

E. Fire

1. Authorize a Benefit Level increase to the MN PERA Statewide Volunteer Firefighter Plan

Fire Chief Bullen presented the staff report outlining the history of the Fire Relief Association's transition to the Minnesota PERA Statewide Volunteer Firefighter Plan effective January 1, 2024, noting that the Relief Association received a \$1,200 annual benefit increase at that time. He explained that City staff previously recommended no benefit increase for 2025 due to uncertainty with state aid from the anticipated loss of the Otsego Fire Protection Agreement in 2027. Chief Bullen further reported that staff met again this year to review the MN PERA Annual Funding report, which outlines the cost impacts of potential benefit increases, and are recommending a \$200 benefit increase effective January 1, 2026. He answered questions from Council and discussed the City's plan for potential benefit increases through 2031.

City Administrator Nafstad provided additional information regarding the proposed benefit increase and responded to questions from Council.

Finance Director Lannes responded to the questions from Council regarding the funding and noted that City staff reviews it annually.

The Council discussed the proposed benefit increase, and the consensus was to move forward with the recommended benefit level increase.

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to adopt **Resolution No. 2025-59** authorizing a benefit level increase to the MN PERA Statewide Volunteer Firefighter Plan. Ayes: Cocking, Hayden, Hendrickson, and Zagorski. Nays: None. Absent: Olson. The motion carried.

F. Planning and Zoning – None

G. Public Works/Engineering – None

H. Legal

1. JAVA Retail Addition PUD Developer's Agreement

City Attorney Couri presented the staff report, noting that JAVA Properties has received final plat approval for its plat, subject to approval of the Developer's Agreement. He further reported that site plans for both Aldi and Mr. Carwash have already been approved. Attorney Couri provided details on the agreement and responded to questions from Council.

MOTION made by Councilmember Zagorski, seconded by Councilmember Hayden to approve the Developer's Agreement for JAVA Retail Addition. Ayes: Cocking, Hayden, Hendrickson, and Zagorski. Nays: None. Absent: Olson. The motion carried.

I. Administration

1. Adopt City Hall Rental Rules, Regulations & Reservation Policy

City Administrator Nafstad presented the staff report, stating that City Hall room rental had mainly been used by the City's business and residential community, but larger groups from outside the community have recently been renting the space and have not been as respectful to the facility. He described the City Hall rooms available for rental and provided background on

the current rental policy, the proposed policy updates and the issues addressed by the proposed revisions, including additional regulations and a proposal to no longer allowing alcohol use. Administrator Nafstad further explained that the proposed policy outlines room rental eligibility and fees and responded to questions from Council.

City Clerk Luedke answered question from Council regarding the proposed policy.

The Council discussed the proposed City Hall Reservation policy and the proposed new regulations.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to adopt the proposed City Hall Room Rental Policy, establishing updated rental rules and regulations. Ayes: Cocking, Hayden, Hendrickson, and Zagorski. Nays: None. Absent: Olson. The motion carried.

10. Announcements and/or Upcoming Meetings

December 22	Joint Powers Water Board, 6 pm Park Committee, 7 pm
December 25	City Offices are closed in observance of the Christmas Holiday
January 1, 2026	City Offices are closed in observance of New Years Day
January 5	City Council, 7 pm
January 12	STMA Arena Board, 6 pm
January 13	Planning Commission, 7pm

11. Adjournment

MOTION made by Councilmember Cocking, second by Councilmember Hayden to adjourn the meeting at 8:22 pm. Ayes: Cocking, Hayden, Hendrickson, and Zagorski. Nays: None. Absent: Olson. The motion carried.

Respectfully submitted,

Kristine A. Luedke, City Clerk

January 5, 2026

SUBJECT: CONSENT – FINANCE – PAYMENT OF BILLS

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Authorize the Monday, January 5, 2026, payment of the claims as presented except the bills specifically pulled, which are passed by separate motion. The claims listing has been provided to Council as a separate document. The claims listing is available for public viewing at City Hall upon request.

BACKGROUND: The City processes claims on a semi-monthly basis. The bills are approved through their respective departments and administration and passed onto the City Council for approval.

KEY ISSUES:

- **Account codes starting with 810 are STMA Arena Expenses/Vendors (bolded) and key issues will be presented in the claims listing document.**

POLICY/PRACTICES CONSIDERATIONS: It is the City's policy to review and approve payables on a semi-monthly basis.

FINANCIAL CONSIDERATIONS: City staff have reviewed and recommend approval of payments presented.

LEGAL CONSIDERATIONS: The Mayor and Council have the authority to approve all bills pursuant to Minnesota State Law, which requires all bills to be paid in a timely manner, generally within 30 days unless one party determines to dispute the billing.

Responsible Person: Tina Lannes, Finance Director

Submitted through: Adam Nafstad, City Administrator-PWD

Attachment:

- List of Claims (under separate cover)

January 5, 2026

SUBJECT: CONSENT – CITY CLERK – 2026 OFFICIAL DESIGNATION AND APPOINTMENTS

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Adopt Resolution No. 2026-01 designating official Newspaper, Officials, Consulting Firms and Depositories.

BACKGROUND: Each year, the City Council must designate City officials, the official newspaper for City legal publications, official depositories, and consultants for the City. These designations will be effective January 5, 2026.

KEY ISSUES:

- An Acting Mayor must be appointed in case of absence of the Mayor to conduct a City Council meeting.
- Staff recommend the depositories stay the same as the previous year and would include:

Dain Rauscher
Bravera Bank
PMA 4M Fund
Northland Securities, Inc.
Premier Bank
UBS Financial Services, Inc.
Wachovia Securities/Wells Fargo

LEGAL ISSUES: The Mayor and City Council have the authority to review and approve designations.

Responsible Person: Kris Luedke, City Clerk

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachments:

- Resolution No. 2026-01

**CITY OF ALBERTVILLE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2026-01

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPER, OFFICIAL
DEPOSITORIES, AND CITY CONSULTANTS FOR 2026**

WHEREAS, it has been the policy of the Albertville City Council to make annual designations and appointments at the beginning of each year, and;

WHEREAS, the City Council of Albertville, Minnesota, establishes the following are appointed and designated for the year 2026:

Acting Mayor:	Rob Olson
Animal Control:	Monticello Animal Control
Weed Inspector:	Tim Guimont, Public Works Supervisor
Bond Counsel:	Taft Stettinius & Hollister
City Attorney:	Couri & Ruppe, P.L.L.P.
City Engineer:	Adam Nafstad, P.E.
City Planners:	Jenni Faulkner, Bolton & Menk TJ Hofer, Bolton & Menk
Consulting Engineer:	Bolton & Menk, Inc.
Financial Advisor:	Northland Securities Springsted, Inc.
Official Newspaper:	North Crow River News (Sun Media)
Official Depositories:	Dain Rauscher Bravera Bank PMA 4M Fund Northland Securities, Inc. Premier Bank UBS Financial Services, Inc. Wachovia Securities/Wells Fargo
Tax Increment Consultants:	Taft Stettinius & Hollister
Zoning Administrator	Adam Nafstad, P.E.

NOW, THEREFORE, BE IT RESOLVED, that such appointments and designations shall take effect as of January 5, 2026, and shall continue for the remainder of the year or until such time as a successor is appointed by the City Council.

Adopted by the City Council of the City of Albertville this day 5th of January 2026.

Jillian Hendrickson, Mayor

ATTEST:

Kristine A. Luedke, City Clerk



Mayor and Council Request for Action

January 5, 2026

SUBJECT: CONSENT – CLERK – APPROVE CANNABIS MICROBUSINESS WITH RETAIL ENDORSEMENT FOR THE SMOKE SHOP

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Approve Cannabis Microbusiness with Retail Endorsement application for The Smoke Shop located at 11135 61st Street NE, Suite F.

BACKGROUND: At the December 16, 2024, City Council meeting, the Council approved an ordinance amending the City Code to allow for the regulation and registration of cannabis businesses. The ordinance was later amended on January 21, 2025, to give priority to applicants who held a City THC Retail License before January 1, 2025, with priority based on the date the licenses were issued if multiple applications were received. The City received a Cannabis Retail Business Registration application from The Smoke Shop located at 11135 61st Street NE, Suite F. The applicant, Mr. Felix Langford, has received an Interim Use Permit from the City for retail cannabis sales and preliminary license approval from the Office of Cannabis Management (OCM) as required by City Code.

KEY ISSUES:

- Council approved an ordinance to allow regulation and registration of cannabis businesses.
- The ordinance was amended to prioritize applicants who held a City THC Retail License before January 1, 2025, based on license issuance date.
- The City received a Cannabis Retail Business Registration application from The Smoke Shop located at 11135 61st Street NE, Suite F.
- The applicant, Felix Langford, has obtained the required Interim Use Permit and preliminary license approval from the OCM.
- Per Code, the City shall renew an annual registration of a state-licensed cannabis at the same time OCM renews the cannabis retail business license.

POLICY/PRACTICES CONSIDERATIONS: The Mayor and City Council have the authority to either approve or deny a Cannabis Retail Business Registration application.

FINANCIAL CONSIDERATIONS: Per the ordinance, the fee for a Cannabis Microbusiness with Retail Endorsement is \$0 Initial Registration Fee and \$1,000 Annual Renewal.

Responsible Person: Kris Luedke, City Clerk

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachments:

- The Cannabis Retail Business Registration application is on file in the Clerk's Office.

January 5, 2026

SUBJECT: CONSENT – PUBLIC WORKS – ASPHALT CRACK FILLING SEALANT

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Accept quote from Midstates Equipment & Supply in the amount of \$8,202.24 for the purchase and delivery of four pallets or 9,216 lbs. of Maxwell Nuvo 3405 sealant for bituminous crack filling.

BACKGROUND: Annually the Albertville Public Works Department performs spring crack fillings on designated city streets. Street maintenance such as crack filling is critical to pavement preservation.

FINANCIAL CONSIDERATIONS: This is a planned purchase and included in the Public Works budget.

Responsible Person: Tim Guimont, Public Works Supervisor

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachment:

- Midstates Quote

MIDSTATES

EQUIPMENT & SUPPLY

606 County Rd. #1
Mountain Lake, MN 56159
Tel. (507) 427-3807
Fax (507) 427-3709
Toll Free 1-800-929-3807

December 22, 2025

City of Albertville
Attn: Tim Guimount
5959 Main Ave NE
PO Box 9
Albertville, MN 55301
ting@ci.albertville.mn.us

Tim,

Thank you for giving us the opportunity to quote sealant for your asphalt maintenance needs. Listed below are the prices for the sealant you are interested in.

Pallet prices are only good while we have the current inventory on hand.

****The Maxwell Nuvo 3405 sealant is on the MN DOT approved sealant list. ****

Maxwell Nuvo 3405 with Polyskin Packaging Sealant meets and exceeds the MN State spec 3723 and the ASTM D6690 Type II & III Spec with the following modifications: 100% elongation at -20 degrees.

- Estimating 9,216 lbs. for 4 pallets @ \$0.89/lb. = \$8,202.24 Delivered

*pounds are approximate – actual pounds will depend on actual amount shipped

Pallet weights are estimated between 2,200 lbs. to 2,500 lbs.

****Special Terms relating to the Hot Pour Sealant – Net 30 Days.** If the balances are not paid in full within 30 days, a 2% charge will be added to the invoice totals. Again, this year we are being charged from our Material manufacturers a 2% fee if our invoices are not paid in full within 30 days, therefore we are passing it on to our customers as well. Please notify your Accounting Dept. so they are aware of the following terms.

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Midstates Equipment & Supply may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Midstates Equipment & Supply reserves the right, without penalty from Owner, to stop service or shipment if the Owner does not make payments to Midstates Equipment & Supply when due. This Proposal/Contract may be withdrawn by Midstates Equipment & Supply if not accepted within 30 days, or at any time, subject to increases related to material prices as noted above.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 30 days.

Date of Acceptance _____ PO# TIM

Signature _____

Signature _____

If you have any questions, please do not hesitate to call.

Sincerely,


Jerry Van Dyke
MIDSTATES EQUIPMENT & SUPPLY
JVD/ab

City of Albertville – 4 Pallets - Maxwell Nuvo 3405 – 12222025

Information needed when ordering:

Delivery Address: 11822 63rd Street NE Albertville, MN 55301

Delivery Days/Hours: _____

Contact Name: Tim Guimont

Contact Number: 763-497-3145

Mayor and Council Request for Action

January 5, 2026

SUBJECT: CONSENT – FIRE DEPARTMENT – PURCHASE OF EMERGENCY RESPONSE EQUIPMENT FOR THE NEW CHEVY TAHOE SSV

RECOMMENDATION: It is respectfully requested that the Mayor and City Council consider the following:

MOTION TO: Authorize the purchase of emergency response equipment for the 2026 Chevy Tahoe SSV for the Fire Department by low quote from Guardian Fleet Safety for a purchase price of \$20,209.21.

BACKGROUND: On August 18th, 2025, the City Council authorized the purchase of a 2026 Chevy Tahoe SSV for the Fire Department. The vehicle has been delivered, and the Fire Department needs to outfit the vehicle with emergency response equipment.

The Fire Department received quotes for emergency lighting, sirens, and a storage unit and Staff is asking City Council approval for the purchase and installation of these items for a price of \$20,209.21 from Guardian Fleet Safety.

KEY ISSUES:

- The City Council authorized the purchase of a 2026 Chevy Tahoe SSV for the Fire Department in August 2026.
- The vehicle has been delivered and needs to be outfitted with emergency response equipment.
- The need for additional emergency response equipment was outlined in the August RCA.
- The purchase of emergency equipment, installation, and storage to complete the new vehicle will be based on low quote and Staff is asking for approval for the purchase from Guardian Fleet Safety.

POLICY CONSIDERATIONS: It is City policy for the Council to review and approve all capital purchases and investments.

FINANCIAL CONSIDERATIONS: The cost associated with the vehicle and associated equipment will be funded through fire department capital reserves and the 2026 capital budget.

LEGAL CONSIDERATIONS: The City has the authority to purchase equipment under the State of Minnesota contract or by quotes.

Responsible Person: Fire Chief Bullen, Fire Department

Submitted Through: Adam Nafstad, City Administrator-PWD

Supplemental Information:

- Quote and pricing information on file and available upon request

January 5, 2026

SUBJECT: CITY COUNCIL – 2026 APPOINTMENTS TO BOARDS AND COMMITTEES

RECOMMENDATION: It is respectfully requested that the Mayor and City Council review and make any desired adjustments to the listed appointments and committee assignments, and then consider the following:

MOTION TO: Adopt Resolution No. 2026-02 appointing City Councilmembers to various boards and committees for 2026.

BACKGROUND: Each year, the City Council must make appointments to the City’s various boards and committees.

KEY ISSUES:

- Alternates are appointed to the boards and committees to serve in the case of absence of the appointed Council member.
- Staff appointments are also made to the boards and committees.
- Below is the historical frequency, day, and time the boards and committees generally meet (subject to change):

<u>Board/Committee</u>	<u>Frequency</u>	<u>Day/Week</u>	<u>Time</u>
Cable TV Board	As needed		
Emergency Management Director	As needed		
Economic Development Authority (EDA)	As needed		
Fire Department Annual Business Meeting	Annually	1 st Thursday, January	8 pm
FYCC	Quarterly	2 nd Monday	3 pm
I-94 West Corridor Coalition	1x/month	2 nd Thursday	1 pm
Joint Powers Water Board	1x/month	4 th Monday	6 pm
Library	As needed		
Otsego Creek Authority	As needed		
Parks Committee	1x/month	4 th Monday	7 pm
Personnel Committee	4x/year		
Planning Commission	1x/month	2 nd Tuesday	7 pm
Emergency Management Committee	As needed		
Public Works Committee	2x/year		
STMA Ice Arena Board	1x/month	2 nd Monday	6 pm

LEGAL ISSUES: The Mayor and City Council have the authority to review and approve appointments to boards and committees of the City.

Responsible Person: Kris Luedke, City Clerk

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachments:

- Resolution No. 2026-02

**CITY OF ALBERTVILLE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2026-02

**RESOLUTION APPOINTING CITY COUNCIL MEMBERS TO
BOARDS AND COMMITTEES FOR 2026**

WHEREAS, it has been the policy of the Albertville City Council to make annual appointments of City Council members to its various boards and committees at the beginning of each year; and

WHEREAS, the City Council establishes the following are appointed for the year 2026:

Cable TV Board	Jillian Hendrickson
Director of Emergency Management	Fire Chief
Economic Development Authority (EDA)	Mayor and all Council members
Emergency Management Committee	Aaron Cocking Rob Olson Fire Chief Alternate – Bob Zagorski
Fire Advisory Committee – Annual Meeting	Aaron Cocking Rob Olson Fire Chief Finance Director City Administrator
Fire Relief Association Representative	Fire Chief
FYCC	Rob Olson Alternate – Jillian Hendrickson
Joint Powers Water Board	Rob Olson Bob Zagorski Alternate – Jillian Hendrickson
Library	Jillian Hendrickson
Otsego Creek Authority	Rob Olson Planning Commission Rep
Parks Commission	Rob Olson Alternate – Jillian Hendrickson Public Works Supervisor

Personnel Committee

Jillian Hendrickson
Rob Olson

Planning Commission

Bob Zagorski
Alternate – John Hayden

Public Works Committee

Aaron Cocking
Rob Olson
Water/Wastewater Supervisor
Public Works Supervisor
City Administrator

STMA Ice Arena Board

Aaron Cocking
John Hayden
Alternate – Bob Zagorski
Arena Manager
City Administrator
Finance Director

STMA Finance Advisory Committee

Bob Zagorski
John Hayden
City Administrator

I-94 West Corridor Coalition

Rob Olson
Jillian Hendrickson
City Administrator

NOW, THEREFORE, BE IT RESOLVED that such appointments shall take effect on the date January 5, 2026, and shall continue for the remainder of the year or until such time as a successor is appointed by the City Council.

Adopted by the City Council of the City of Albertville this 5th day of January 2026.

Jillian Hendrickson, Mayor

ATTEST:

Kristine A. Luedke, City Clerk

January 5, 2026

**SUBJECT: CITY CLERK – LOCAL BOARD OF APPEALS AND EQUALIZATION
MEETING DATE**

RECOMMENDATION: It is respectfully requested that the Mayor and City Council consider the following motion:

MOTION TO: Set the meeting date and time for the Albertville Local Board of Appeals and Equalization for April 20, 2026, at 6:15 pm.

BACKGROUND: The City Council serves as the Local Board of Appeals and Equalization (LBAE). This Board holds a public hearing where the public can question the value their property is assessed for. Property values are determined by Wright County Assessing staff and are based on sales data from the previous year. If a property owner does not agree with the Board's decision at the local level, they may appeal to the Wright County Board of Appeals and Equalization and then to Minnesota Tax Court if they are still not satisfied. The local Board must have at least one voting member that is a trained through the MN Department of Revenue and certified to Wright County.

KEY ISSUES:

- LBAE meeting dates are generally held prior to the second regular City Council meeting in April of each year.
- Wright County Assessing staff has tentatively set the Albertville LBAE for April 20, 2026.
- In past years, the Council has set the meeting for 6:15 pm prior to the City Council meeting. Council should determine how much time to allow for the meeting.
- There will need to be a quorum of the Council present with at least one member trained by February 1, 2026.
- Albertville has two trained members: Councilmembers Olson and Zagorski.

POLICY/PRACTICES CONSIDERATIONS: The Mayor and City Council have the authority to set Local Board of Appeals and Equalization meeting dates and times.

Responsible Person: Kris Luedke, City Clerk

Submitted Through: Adam Nafstad, City Administrator-PWD

Mayor and Council Request for Action

January 5, 2026

SUBJECT: FINANCE – RECYCLING CONTRACT WITH REPUBLIC SERVICES DBA RANDY’S SANITATION, LLC

RECOMMENDATION: It is respectfully requested that the Mayor and City Council consider the following motion:

MOTION TO: Approve the contract with Randy’s Sanitation, LLC for residential recycling services for a term to expire May 31, 2031.

BACKGROUND: The current recycling contract will expire on May 31, 2026. Staff negotiated contract renewal options with Republic Services dba Randy’s Sanitation, LLC.

KEY ISSUES:

- With the exception of the term and a few minor changes, the contract is essentially the same as the previous contract.
- The term of the contract is drafted to be five years with an expiration of May 31, 2031.
- Contract provisions include monthly charge per house and not cart, snowbird and vacant house clause, fixed rates, and no charge for extra containers.

POLICY/PRACTICES CONSIDERATIONS: The Mayor and City Council have the authority to review, approve, and enter into agreements for services.

FINANCIAL CONSIDERATIONS: Staff recommended recycling rates based on the proposed contract at a previous meeting. Council approved the recycling rates for the utility bills with Resolution No. 2025-49 on November 17, 2025.

LEGAL CONSIDERATIONS: The City Attorney has reviewed and edited the contract.

Responsible person: Tina Lannes, Finance Director

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachment:

- Recycling Contract with Republic Services dba Randy’s Sanitation, LLC

SECOND AMENDMENT TO RECYCLING SERVICE CONTRACT

THIS SECOND AMENDMENT to the Contract (the “Amendment”) is entered into effective as of 1st day of June 2026 (“Effective Date”) by and between Randy's Sanitation, LLC (“Contractor”) and City of Albertville (“City”).

A. The parties entered into that certain Recycling Service Contract for collection of recyclable materials, effective October 19th, 2015, which is amended via Amendment to Recycling Service Contract (the “Contract”), pursuant to which Contractor provides waste services to City.

B. The parties desire to amend the Contract as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants contained in the Contract, and for good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties agree that the Contract is amended as follows:

1. Legal Entity: The parties agree that the Contractor’s legal entity is hereby revised from “Allied Waste Services of North America LLC dba Republic Services of the Twin Cities- Blaine” to “Randy's Sanitation, LLC”. Any reference of Contractor in the Agreement and Amendment shall mean Randy's Sanitation, LLC.

2. Section 2, “Tenure of Contract”: The Parties agree that

“Tenure of the Contract, is hereby modified to extend the term of the Contract from the Effective Date through May 31, 2031”

3. Exhibit A, Recycling Rates: The Contract is hereby amended to add the following pricing table:

City of Albertville Recycling Rates				
6/1/2026 – 5/31/2027	6/1/2027 – 5/31/2028	6/1/2028 – 5/31/2029	6/1/2029 – 5/31/2030	6/1/2030 – 5/31/2031
\$5.10	\$5.33	\$5.57	\$5.82	\$6.08

4. Capitalized Terms. Capitalized terms used but not otherwise defined in this Amendment shall have the meanings assigned to them in the Contract. In the case of a conflict in meaning between the Contract and this Amendment, this Contract shall prevail.

5. Continuing Effect. Except as expressly modified or amended by this Contract, all terms and provisions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the second date set forth below.

CITY OF ALBERTVILLE

RANDY'S SANITATION, LLC

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____