



City of Albertville Council Agenda

Monday, March 2, 2026

City Council Chambers

7 pm

PUBLIC COMMENTS -The City of Albertville welcomes and encourages public input on issues listed on the agenda or of general community interest. Citizens wishing to address the Council regarding specific agenda items, other than public hearings, are invited to do so under Public Forum and are asked to fill out a "Request to Speak Card." Presentations are limited to five (5) minutes.

1. Call to Order

2. Pledge of Allegiance – Roll Call

Pages

3. Recognitions – Presentations - Introductions

4. Public Forum – (time reserved 5 minutes)

5. Amendments to the Agenda

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

A. Authorize the Monday, March 2, 2026, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request. 3

B. Authorize the purchase of 3 sets of turnout gear for the Fire Department. 4

7. Public Hearing – None

8. Wright County Sheriff's Office – Updates, reports, etc.

9. Department Business

A. City Council

1. Committee Updates (*STMA Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

B. Building – None

C. City Clerk – None

D. Finance – None

E. Fire – None

F. Planning and Zoning – None

G. Public Works/Engineering – None

H. Legal – None

I. Administration

- 1. Sidewalk Café Permit Discussion** 5
- 2. City Administrator’s Update** 6

10. Announcements and/or Upcoming Meetings

- March 9 STMA Arena Board, 6 pm
- March 10 Planning Commission, 7 pm
- March 16 City Council, 7 pm
- March 23 Joint Power Water Board, 6 pm
Parks Committee, 7 pm
- April 6 City Council, 7 pm

11. Adjournment

March 2, 2026

SUBJECT: CONSENT – FINANCE – PAYMENT OF BILLS

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the following:

MOTION TO: Authorize the Monday, March 2, 2026, payment of the claims as presented except the bills specifically pulled, which are passed by separate motion. The claims listing has been provided to Council as a separate document. The claims listing is available for public viewing at City Hall upon request.

BACKGROUND: The City processes claims on a semi-monthly basis. The bills are approved through their respective departments and administration and passed onto the City Council for approval.

KEY ISSUES:

- **Account codes starting with 810 are STMA Arena Expenses/Vendors (highlighted) and key issues will be presented in the claims listing document.**

POLICY/PRACTICES CONSIDERATIONS: It is the City's policy to review and approve payables on a semi-monthly basis.

FINANCIAL CONSIDERATIONS: City staff have reviewed and recommend approval of payments presented.

LEGAL CONSIDERATIONS: The Mayor and Council have the authority to approve all bills pursuant to Minnesota State Law, which requires all bills to be paid in a timely manner, generally within 30 days unless one party determines to dispute the billing.

Responsible Person: Tina Lannes, Finance Director

Submitted through: Adam Nafstad, City Administrator-PWD

Attachment:

- List of Claims (under separate cover)



Mayor and Council Request for Action

March 2, 2026

SUBJECT: CONSENT – FIRE – PURCHASE OF 3 SETS OF TURNOUT GEAR

RECOMMENDATION: It is respectfully requested that the Mayor and City Council consider the following:

MOTION TO: Authorize the purchase of 3 sets of turnout gear for the Fire Department.

BACKGROUND: The Fire Department’s initial issue of turnout gear is part of a planned rotation of equipment and budgeted in the Fire Department’s capital plan. Each set of turnout gear is individually sized providing the appropriate coverage and safety.

Currently three Fire Department members are using both primary and secondary turn-out gear that was not specifically sized for them.

The quote for three sets of gear is \$13,173 and is funded through the Fire Department capital budget and has a service-life of 10-years.

Staff is recommending approval of the purchase of 3 sets of turnout gear for the Fire Department.

KEY ISSUES:

- The Fire Department Board of Officers has reviewed the purchase and is recommending Council action.
- The \$13,173 purchase is funded through the Fire Department capital budget.

POLICY CONSIDERATIONS: It is City policy for the Council to review and approve all capital purchases and investments.

FINANCIAL CONSIDERATIONS: The cost associated with the turn out gear is funded by the Fire Department capital plan.

LEGAL CONSIDERATIONS: The City has the authority to purchase equipment under the State of Minnesota contract or by quotes.

Responsible Person/Title: Eric Bullen, Fire Chief

Submitted Through: Adam Nafstad, City Administrator-PWD

Attachments:

- Full Quote Available on Request

March 2, 2026

SUBJECT: ADMINISTRATION – SIDEWALK CAFÉ PERMIT DISCUSSION

RECOMMENDATION: It is respectfully requested that the Mayor and Council consider the provide direction to City staff direction as to whether they are open to consider allowing for Sidewalk Café Permits on Main Avenue.

BACKGROUND: With Phase 1 of the Main Avenue Improvement project nearing completion, staff has received requests from the restaurants on Main Avenue to allow outdoor seating within the public right-of-way (ROW). If permitted, the City could issue permits authorizing restaurants to place tables and chairs in the approved area for the purpose of serving food and beverages to their customers. The permits would be subject to conditions and requirements established by the City Council to ensure safety and accessibility with the streetscape. Staff have reviewed how several other cities including Hopkins, Wayzata, Anoka and White Bear Lake manage outdoor seating in the communities for potential regulations that the City may wish to review.

If this is something the City would like to pursue, staff will develop a draft ordinance for consideration at a future meeting.

KEY ISSUES:

- Restaurants on Main Avenue have inquired about outdoor seating in the front of their restaurant once the Main Avenue project is completed.
- The width of the sidewalk between building and curb, is approximately 13’.
- The City could allow for sidewalk café permits subject to conditions and requirements set forth by the Council.
- A café permit would allow for alcohol to be served on the sidewalk in front of the establishment.
- Outdoor seating encourages pedestrian activities along Main Avenue.

POLICY/PRACTICES CONSIDERATIONS: The City Council have the authority to review and direct Staff to act regarding policy matters.

FINANCIAL CONSIDERATIONS: There are no financial considerations at this time.

LEGAL CONSIDERATIONS: The Mayor and City Council have the authority to consider and approve City permits and amendments to the Albertville City Code.

Responsible Person: Kris Luedke, City Clerk

Submitted Through: Adam Nafstad, City Administrator-PWD

GENERAL ADMINISTRATION

Spring Newsletter: The spring newsletter should hit resident's mailbox by the end of the week.

Parks Committee: The Park Committee has scheduled this year's City's Park Night Out for Thursday, May 14, 2026, from 6 pm to 8 pm. This year the event will be held in Central Park for the Central Park Playground Grand Opening.

Senior Center Volunteer Appreciation Brunch: The Crow River Senior Center will be holding their Volunteer Appreciation Brunch to celebrate their hardworking volunteers on Friday, April 17, 2026, from 10:30 am to noon at the Crow River Senior Center. Please let me know if you would like to attend.

Seasonal Job Opportunity: The City is currently advertising for Part-Time Compost Assistants for the 2026 season. Further information is listed on the City's website.

Code/Zoning Enforcement: The City is working on several properties regarding zoning ordinance and/or nuisance ordinance violations. Generally, the violations include outdoor storage of vehicles, materials, and/or equipment, and typically include junk accumulation and illegal structures.

ENGINEERING/PUBLIC WORKS

Main Avenue Reconstruction: Phase 1 work will resume early spring and Phase 2 will commence immediately following Friendly City Days.

Central Park Playground and Plaza: The Contractor is in the process of completing the seating walls and plaza wall.

CSAH 18: The County is working on final plans for Phase 1 of the project (Main Avenue to westerly School entrance) and I expect to have a cost share agreement for the City's review soon.

Central Park: Staff is looking into replacing the field lights on Field 1 and potentially adding an ad behind Field 3 to be used for outdoor hockey training.