



ALBERTVILLE CITY COUNCIL

REGULAR MEETING MINUTES

April 20, 2026 – 7 pm
Council Chambers
Albertville City Hall

1. Call to Order

Acting Mayor Olson called the meeting to order at 7:02 pm.

2. Pledge of Allegiance – Roll Call

Present: Acting Mayor Olson, Councilmembers Cocking, Hayden and Zagorski.

Absent: Mayor Hendrickson.

Staff Present: City Administrator Nafstad, Fire Chief Bullen, City Attorney Couri, Finance Director Lannes and City Clerk Luedke.

3. Recognitions – Presentations – Introductions – None

A. 2025 Wright County Sheriff's Office Annual Activity Report

Lieutenant McMackins presented the 2025 Annual Activity Report, including an overview of the new initiatives, a five-year historical crime summary by call type, a breakdown of traffic incidents, and the number of cases handled by the Criminal Investigations Division; he also responded to questions from Council.

The City Council thanked the Wright County Sheriff's Department for their service to the Albertville Community.

Wright County Commissioner Holland reported that Wright County will receive \$1.5 million in funding for improvements to County Road 18. She discussed issues with the current roadway, the need for a traffic study and the proposed improvements. Commissioner Holland responded to questions from the Council.

City Administrator Nafstad provided additional information on the proposed road improvements project.

B. 2025 Financial Statement Audit Presentation

Mr. Tyler See, ABDO, presented the draft 2025 Audit report, including the auditor's opinion, fund results and the key performance indicators. He noted the City received a clean opinion with any compliance issues. He stated the only minor concern was regarding the limited segregation of duties, but that this has been a regular finding due to the size of the City. Mr. See provided an overview of the City's capital, water, sewer, storm water, and recycling funds and responded to questions from Council.

MOTION made by Councilmember Cocking, seconded by Councilmember Hayden to adopt the draft 2025 Audit Report as presented. Ayes: Cocking, Hayden, Olson, and Zagorski. Nays: None. Absent: Hendrickson. The motion carried.

4. Public Forum

There was no one present for the public forum.

5. Amendments to the Agenda

There were no amendments to the agenda.

MOTION made by Councilmember Hayden, seconded by Councilmember Zagorski to approve the April 20, 2026, agenda as submitted. Ayes: Cocking, Hayden, Olson, and Zagorski. Nays: None. Absent: Hendrickson. The motion carried.

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve the April 6, 2026, regular City Council Meeting minutes as presented.
- B. Authorize the Monday, April 20, 2026, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been provided to City Council as a separate document and is available for public view at City Hall upon request.
- C. Accounts Receivable Report.
- D. 1st Quarter Budget to Actual.
- E. 10% Annual Gambling Contributions.
- F. Adopt **Resolution No. 2026-10** authorizing and documenting Inter-Fund Loans to Fund Negative Fund Balances.
- G. Adopt **Resolution No. 2026-11** authorizing the Transfer of Funds.
- H. Approve street closures as requested for Albertville Friendly City Days and extended hours for Central Park for June 10 through June 14, 2026..

MOTION made by Councilmember Cocking, seconded by Councilmember Zagorski to approve the April 20, 2026, consent agenda as submitted. Ayes: Cocking, Hayden, Olson, and Zagorski. Nays: None. Absent: Hendrickson. The motion carried.

7. Public Hearing – None

8. Wright County Sheriff's Office – Updates, reports, etc.

The Wright County Sheriff Deputy who was present provided an update on events happening within the City.

9. Department Business

A. City Council

1. Committee Updates (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)

Councilmember Zagorski provided an update from the Planning Commission meeting, which included the review of a site plan for St. Albert's Church that proposes an building addition and parking lot expansion.

City Administrator Nafstad provided additional information on the proposed building improvements and parking expansion. He responded to questions from Council.

B. Building – None

C. City Clerk – None

D. Finance – None

E. Fire

1. Shared Fire Service Update

City Administrator Nafstad reported that eight proposals were received for the 2026 Shared Fire Service Feasibility Study, and the cities of Albertville, St. Michael and Hanover narrowed the selection to two highly qualified consultant firms experienced in shared service studies. He said that following the interviews, staff recommended awarding the contract to Fitch and Associates, noting that their proposal of approximately \$135,000 was in the mid-range of costs and best met the RFP requirements. City Administrator Nafstad added that the firm was well-suited to conduct the study and was proposing to complete the study by this fall. He also responded to questions from Council.

Fire Chief Bullen responded to Council questions about the proposals and provided additional information on why Fitch and Associates was selected for the study. He noted that the firm has extensive experience in Minnesota and access to local resources, while many of the other consulting firms primarily used personnel based out of state.

There was Council discussion regarding the proposed Shared Fire Service Feasibility study.

F. Planning and Zoning – None

G. Public Works/Engineering – None

H. Legal – None

I. Administration

1. City Administrator's Update

City Administrator Nafstad presented the City Administrator's Update, noting a high level of activity in the City. He provided information on upcoming road construction projects. He also discussed the upcoming Central Park playground closure for concrete repairs and final punch list work. Administrator Nafstad shared information regarding recent power outages in the City.

Announcements and/or Upcoming Meetings

April 27 Joint Power Water Board, 6 pm
 Parks Committee, 7 pm
May 4 City Council, 7 pm
May 11 STMA Arena Board, 6 pm
May 12 Planning Commission, 7 pm
May 18 City Council, 7 pm

10. Adjournment

MOTION made by Councilmember Cocking, second by Councilmember Hayden to adjourn the meeting at 8:08 pm. Ayes: Cocking, Hayden, Olson, and Zagorski. Nays: None. Absent: Hendrickson. The motion carried.

Respectfully submitted,



Kristine A. Luedke, City Clerk