



## ALBERTVILLE CITY COUNCIL

### REGULAR MEETING MINUTES

May 4, 2026 – 7 pm  
Council Chambers  
Albertville City Hall

#### 1. Call to Order

Acting Mayor Olson called the meeting to order at 7 pm.

#### 2. Pledge of Allegiance – Roll Call

**Present:** Acting Mayor Olson, Councilmembers Cocking, Hayden, and Zagorski.

Mayor Hendrickson arrived at 7:03 pm.

**Staff Present:** City Administrator Nafstad, Fire Chief Bullen, Planning Consultant Faulkner, City Attorney Couri and City Clerk Luedke.

#### 3. Recognitions – Presentations – Introductions

##### A. 2026-2027 Albertville Royalty Court

The 2026-2027 Royalty Court were present and listed some of their favorite activities they participated in over the last year. The 2026-2027 Royalty candidates introduced themselves. The Royalty Court thanked the Council for their continued support.

The City Council thanked the Royal Court for their service to the Albertville Community.

#### 4. Public Forum

There was no one present for the public forum.

#### 5. Amendments to the Agenda

City Administrator Nafstad requested to add an item under I2. Under Administration entitled “Outdoor Hockey Shooting Pad” and I3. “CSAH 19 Banners”

**MOTION** made by Councilmember Olson, seconded by Councilmember Zagorski to approve the May 4, 2026, agenda as amended. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

#### 6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City staff and will be enacted by one motion. In the event an item is pulled, it will be discussed in the order it is listed on the Consent Agenda following the approval of the remaining Consent items. Items pulled will be approved by a separate motion.

- A. Approve April 20, 2026, Local Board of Appeals and Equalization minutes as presented.
- B. Approve April 20, 2026, regular City Council Meeting minutes as presented.
- C. Authorize the Monday, May 4, 2026, payment of claims as presented, except bills specifically pulled which are passed by separate motion. The claims listing has been

- provided to City Council as a separate document and is available for public view at City Hall upon request.
- D. Adopt **Resolution No. 2026-12** to tally write-in votes for individuals if the total number of write-in votes for the office is equal to or greater than the lowest number received by a ballot-listed candidate.
  - E. Approve quote from Omann Contracting Companies in the amount of \$9,800 for repairs to Karston Avenue Park Trail in Albertville.
  - F. Authorize a Services Agreement with Sports Lighting Authority in the amount of \$13,285 for Central Park Softball Field Lighting Needs.
  - G. Approve Temporary On-Sale Liquor License for Albertville Friendly City Days for June 10 through June 14, 2026, for the Annual Albertville Friendly City Days Festival contingent upon receipt of liquor liability insurance certificate.
  - H. Approve a Temporary On-Sale Liquor License for the Albertville Lions for June 11 through June 14, 2026, for the 2026 Annual Albertville Friendly City Days Festival.
  - I. Authorize the hiring of Tyson Mosher and Antonia Sanchez for the position of Reserve Firefighter with the Albertville Fire Department.
  - J. Authorize the promotion of Carter Pauly, Jon Pedagat and Derek Weber to the position of Probationary Paid-On-Call Firefighter with the Albertville Fire Department.
  - K. Authorize the purchase of 3 sets of turnout gear for the Albertville Fire Department.

**MOTION** made by Councilmember Cocking, seconded by Councilmember Hayden to approve the May 4, 2026, consent agenda as submitted. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

**7. Public Hearing – None**

**8. Wright County Sheriff’s Office – Updates, reports, etc.**

There were no updates from Wright County Sheriff’s Office.

**9. Department Business**

**A. City Council**

**1. Committee Updates (*STMA Ice Arena, Planning, JPWB, Parks, Fire Board, FYCC, etc.*)**

There were no Council Committee updates.

**B. Building – None**

**C. City Clerk – None**

**D. Finance – None**

**E. Fire**

**1. Shared Fire Service Feasibility Study Contract for Service**

Fire Chief Bullen presented the staff report and summarized the process used by the Cities of Albertville, Hanover, and St. Michael to select Fitch and Associates for the study. He reported that eight proposals were received and reviewed by representatives from the three cities, narrowing the field to two finalists. He stated that following the interviews with the finalists, Fitch & Associates

was selected. Chief Bullen noted that the cost of the study would be equally divided among the three cities. He explained that the City of Albertville would be billed for the full amount and then invoice the other two cities for their respective shares.

City Attorney Couri noted that Albertville would be responsible for the payment of the full bill and would then collect reimbursement from the other cities. He asked whether the Council would like him to draft a simple agreement outlining the payments responsibilities of the other cities.

City Administrator Nafstad provided additional information on the contract and noted that the other cities wanted to pay their share for the study.

There was Council discussion regarding the Shared Fire Study contract, with the Council noting that a payment agreement would not be necessary.

**MOTION** made by Councilmember Cocking, seconded by Councilmember Zagorski to approve entering into a contract with Fitch and Associates, LLC to provide a Shared Fire Service Feasibility Study at a not-to-exceed cost of \$134,800. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

## **F. Planning and Zoning**

### **1. St. Albert's Church Site Plan Review**

Planning Consultant Faulkner presented the staff report and noted that the property was zoned Public/Institutional. She reviewed the key issues included in the site improvement plan and provided details on the two parking options. Consultant Faulkner reported that the Planning Commission recommended approval of the site plan and responded to questions from Council.

City Administrator Nafstad provided additional information on the two parking lot options and the City's plan to eventually extend the sidewalk and reconstruct the aprons in conjunction with the sidewalk extension. He also discussed with the Church a potential option to share a portion of the parking lot and responded to questions from Council regarding the concept of the proposed plan.

**MOTION** made by Councilmember Cocking, seconded by Councilmember Zagorski to adopt **Resolution No. 2026-13** approving the site plan for St. Albert's Church with conditions. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

### **2. Amend Zoning Code Relating to Housekeeping Type Amendments**

Planning Consultant Faulkner presented the staff report, providing a summary of the proposed ordinance amendments, which included allowing solar panels on angled roofs, recognizing certain building materials, updating outdated definitions, permitting outdoor dining in B-4 District, and updating the City's zoning map, among other changes. Faulkner also reported that any proposed data center development would require the applicant to complete the code amendment process. In addition, she noted a wording revision in Section 10 of the ordinance, changing the term "clerical" to "clinical." She also responded to questions from the Council regarding data centers and the proposed amendments.

City Attorney Couri also responded to Council's questions on the proposed amendments and data centers.

The Council discussed the proposed amendments related to the permitted building materials and requested that daycare centers remain permitted in the P/I District in order to accommodate churches that provide daycare facilities.

**MOTION** made by Councilmember Zagorski, seconded by Councilmember Cocking to adopt **Ordinance No. 2026-06** amending City Code Zoning Ordinance Relating to Housekeeping updates and amendments as amended and **Resolution No. 2026-14** allowing for summary publication for the ordinance. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

## **G. Public Works/Engineering**

### **1. Upgrade of Two Lift Stations**

Utilities Superintendent Middendorf presented the staff report, noting that the item was primarily housekeeping to update the lift stations. He also responded to Council questions regarding the project and provided an update on the operations of the new wastewater treatment plant.

City Administrator Nafstad responded to questions from Council regarding the budget source for the lift station upgrades and potential future plans to decommission the ponds at the treatment plant, noting that he would be seeking grant fund to assist in accomplishing the project.

**MOTION** made by Councilmember Cocking, seconded by Councilmember Olson to approve the cost of replacing the Programable Logic Controllers and the Operator Interface Terminal with new MicroLogix PLC 1400 series, PanelView Plus 7 series, accessories, and labor for a cost of \$12,820 each for a total of \$25,640. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

## **H. Legal – None**

## **I. Administration**

### **1. Albertville Fire Chief Position Update**

City Administrator Nafstad reported that the hiring process for the new Fire Chief was moving forward, with 10 strong applications received. He said the committee interviewed four candidates and plans to bring a hiring recommendation to the next Council meeting.

### **2. Outdoor Hockey Shooting Pad**

City Administrator Nafstad provided information from the Parks Committee meeting discussion regarding the addition of a hockey shooting pad consisting of concrete with a backstop located near the STMA Ice Arena. He noted that the shooting pad would be a City of Albertville project intended to help promote and sell ice time at the arena. Administrator Nafstad also reported the quote for the concreted pad was just under \$28,000 and responded to Council questions regarding the proposal.

There was Council discussion regarding the outdoor hockey shooting pad, and the consensus of the Council was to move forward with the project, noting it would be a beneficial addition to the park.

**MOTION** made by Councilmember Hayden, seconded by Councilmember Olson to approve a quote not to exceed \$28,000 for a concrete outdoor hockey shooting pad with backstop. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

### 3. CSAH 19 Banners

City Administrator Nafstad reported it was time to update the street banners along County Road 19 and presented a concept design for the banners. He noted that the Albertville Lion offered to fund the replacement banners, and that the City typically includes the Lion's logo when they fund an item. Nafstad stated no action was needed at this time and that the item was provided for information only.

The Council discussed the proposed concept for replacing the street banners and the placement of the Albertville Lions logo on the design.

### Announcements and/or Upcoming Meetings

May 11	STMA Arena Board, 6 pm
May 12	Planning Commission, 7 pm
May 18	City Council, 7 pm
May 25	City Hall closed in observance of Memorial Day
May 26	Joint Power Water Board, 6 pm
	Parks Committee, 7 pm
June 1	City Council, 7 pm

### 10. Adjournment

**MOTION** made by Councilmember Cocking, second by Councilmember Hayden to adjourn the meeting at 8:04 pm. Ayes: Cocking, Hayden, Hendrickson, Olson, and Zagorski. Nays: None. The motion carried.

Respectfully submitted,



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Kristine A. Luedke, City Clerk